Box Hill High School
Enrolment Enquiry
for Years 8 - 12

To ensure your enquiry is dealt with efficiently, please ensure that all of the required information is accurately recorded.

Date: __________________________

Student Name: ________________________________ Date Of Birth: ________________________________

Intended Year Level To Start At: ___________________________ Intended Start Date: ___________________________

**Previous School Information** (Students currently enrolled and attending a school)

Current school: ___________________________________________ School Telephone No: ___________________

Current school year: _______________

Contact name and their position: ____________________________

Principal  [ ]  Assistant Principal  [ ]  Level Coordinator  [ ]  Other ____________________________  [ ]

**Parent/Contact** (details of only one parent required here)

Name: ___________________________________________ Relationship to student: ____________________________

Current address: ___________________________________________________________________________________

________________________________________________________________________________________________

Telephone: ______________ Mobile: ______________ Email: _____________________________________________

**Type of Enrolment Enquiry:**

- Living in Designated Neighbourhood Boundary  [ ]
- Out of Designated Neighbourhood Boundary (out of zone)  [ ]
- International Fee Paying Student (eg Visa 571- Direct your enquiries to the International Student Unit of DET )  [ ]

**Reason for seeking enrolment at Box Hill High School:**

________________________________________________________________________________________________

**Requested subjects:** Refer to website for subjects offered.

[www.boxhillhs.vic.edu.au](http://www.boxhillhs.vic.edu.au) then click on the Curriculum tab.

<table>
<thead>
<tr>
<th>Year 10 (6 subjects)</th>
<th>Year 11 (6 subjects)</th>
<th>Year 12 (5 subjects)</th>
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To be considered for enrolment, the following MUST accompany this enquiry form. Please bring the following original documents with you when you bring this form to Box Hill High School.

A. For Designated Neighbourhood Boundary Enrolment.

Suitable documents that fulfil the requirements of demonstrating a permanent resident in our designated neighbourhood boundary will need to be presented.

Suitable documents are:

1. A residential property ownership document in the name of the parent/legal guardian who is living permanently with the student at the same address, and
2. Two current utilities bills from two different suppliers displaying the permanent address.

Or

1. A residential lease from a registered real estate agent in the name of the parent/legal guardian who is living permanently with the student at the same address, which lies within our Designated Neighbourhood Boundary for the year of enrolment, and
2. Two current utilities bills from two different suppliers displaying the permanent address.

B. For all Applicants:

1. Most recent school report including the most recent Naplan results
2. Proof of birth date
   a. Birth Certificate
   b. If student was not born in Australia,
      i. proof of Australian citizenship, or
      ii. document which defines the student’s visa, eg: Passport: Temporary or Permanent Resident, Visa Subclass Number (where applicable) ___
3. Proof of legal guardianship if required (eg Australian Family Court guardianship document)

Any other comments:

________________________________________________________________________

________________________________________________________________________

Name of parent/guardian __________________________________________________________________________

Signature: _____________________________ Date: _____________________________

Office use only

Year Level Coordinator: _____________________________ Date: _____________________________

Space available in classes

Formal Interview held with parents

Recent school reports sighted

Check made with previous school

Comments: _________________________________________________________________________________

Enrolment forms issued

Course selection material issued

Course selection completed

Visa Sub-Class Number

Comments: _______________________________________________________________________________
The student needs to complete this section:

1. Box Hill High School has high expectations for its students with programs to help students reach these expectations. What will you bring to the school community?

2. What are your best subjects?

3. What do you enjoy about school?

4. Why do you want to attend Box Hill High School?

5. Why are you changing schools?

6. What do you think will be different about Box Hill High School compared with your previous school?

7. Who do you know at Box Hill High School?

8. How do you know them?

9. Have you been in any trouble at your current school? What were the consequences?

10. Are you aware that this school has a compulsory uniform for all year levels?

11. Employment – have you ever had a part time job? If so, what was it?